

PVDA VIDEO LENDING LIBRARY



Video Request Form



As an educational organization, PVDA has many VHS and DVD videos that you may borrow in order to enhance your dressage education. The only cost to you is postage & packaging and a refundable deposit.

Some of the videos have been purchased by PVDA and others have been donated by PVDA members and other people - many thanks to them for donating videos to PVDA! And, of course, your donations of videos of interest to PVDA members are always welcome!

A list of available videos is posted on the PVDA web site at www.PVDA.org (click *Video Library* in the left hand menu). The direct link is <http://www.pvda.org/Programs/Video%20Library.aspx>.

Video Borrowing Procedures:

1. You must be a current PVDA member. This is verified through the PVDA web site membership directory - you must be listed as a current member.
2. Video loans are limited to two individual videos at a time. You may include one alternative video if a requested video is unavailable.
3. Send **two** checks with your video request:
 - a) **Deposit check of \$50 per video** made out to **PVDA**. This check will not be cashed unless the video is damaged or unreturned. The check will remain on file for one year for future videos borrowed, will be destroyed at your request, or will be mailed back to you at your request (please include a stamped self-addressed envelope for this option).
 - b) **Postage & Packaging check for \$5.00 for 1-2 video rentals**, made out to **PVDA**.
4. Mail this completed Video Request Form and checks to: Leslie Raulin, 6522 Ford Road, Frederick, MD 21702.
5. Videos are usually mailed out on Saturday morning; they should be promptly returned after two weeks.

Send questions, feedback, and suggestions to: Leslie Raulin at Leslie.Raulin@pvda.org.

Name	
Street Address	
City, State, Zip	
Phone #	
Email Address	

Video #	Video Title	Video Author	Choice #
			1
			2
			Alt

Indicate what you want the video librarian to do with your deposit check:

<input type="checkbox"/>	Check will remain on file for one year for future videos borrowed, then it will be destroyed
<input type="checkbox"/>	Check will be destroyed
<input type="checkbox"/>	Check will be mailed back to you (please include a stamped self-addressed envelope)